Foreign Assistance Data Reporting Guide for ForeignAssistance.gov Users

This guide is intended to provide users with an overview of the foreign assistance data published to ForeignAssistance.gov for the United States African Development Foundation (USADF). This guide is updated on an annual basis, with the last update occurring in October 2016. Any limitations to the agency-reported data are noted in Section 4 of this document.

1. Summary of USADF's Foreign Assistance Portfolio

The U.S. African Development Foundation (USADF) is an independent agency of the U.S. federal government, funding grassroots development projects to African-owned and led enterprises, cooperatives, and community-based organizations. Our objective is to build African communities' capacity, resilience, and economic activities at the community level so all Africans can contribute to Africa's growth story.

USADF is on the frontier of development, working directly with Africans on the ground to combat some of Africa's most difficult development challenges with programs to increase U.S. development presence in the hardest to reach areas of extreme poverty. USADF grants (up to $250,000 each), enable our grantees to address the root causes of poverty, hunger, and lack of infrastructure (particularly energy poverty) in their communities to:

- Combat hunger through resilience, agricultural, and livestock programming;
- Improve access to local and regional markets for small-holder farmers, cooperatives, and entrepreneurs;
- Empower women and girls to create and control their own economic livelihoods;
- Create job opportunities and resources for youth through training; and
- Promote African solutions to the lack of basic infrastructure, particularly in rural areas and urban slums.

Funding for these activities comes from the following accounts:

Treasury Account Code	Treasury Account Title	Managing Office	Timeframe Reported	Reported	Not Yet Reported	% of Total Foreign Assistance Portfolio
11X0700	African Development Foundation (USADF)	USADF	2015-Present	Yes		100%

2. Data Source

USADF uses two source systems to gather and validate reporting data. USADF's internal Grant Management System (GMS) is used to manage approved and obligated grant budgets, manage grant disbursement activity, and monitor grant performance and compliance activities. USADF uses the Oracle Financial Management System (FMS) to record all grant obligations and grant disbursement activity. The FMS is a government to government shared service provided by the Administrative Resource Center part of the U.S. Department of Treasury's Bureau of the Fiscal Service to record all grant obligations and grant disbursement activity. Grant disbursement activity is initiated in the GMS system and is submitted to the FMS for payment and recording.

Treasury Account Code	Treasury Account Title	Source System	System Type	Transaction Type	Aid Type
11X0700	ADF	FMS	Financial/Accounting	Obligations Disbursements Budget	Development Grants
11X0700	ADF	GMS	Program Management	Obligations Disbursements Budget	Grants

3. Data Reporting

Grant obligation and disbursement data is reported to ForeignAssistance.gov on a quarterly basis by generating two reports from GMS. These reports provide information about new grant obligations that occurred in the reporting period and any grant disbursement activity that occurred in the reporting period. The reports

contain all relevant information associated with the transaction such as recipient name, project name, classification information, project description, transaction dates, transaction amount, transaction identifier, grant start and end dates, and country identifier. Since USADF provides grants, i.e. the implementing mechanism, directly to the receipt organization where the grant organization themselves act as the implementing agent there is no distinction between the implementing agent (the grant organization) and the implementing mechanism (the grant title). Transaction value totals generated by these reports are cross checked against totals generated by a FMS Payments report and a FMS Open Obligations report. Budget information is reported from the annual Congressional Budget Justification document for the current reporting period.

4. Data Reporting Limitations

Recent upgrades to the GMS now provide for the ability to report more detailed project descriptive information which will begin to appear in FY 2017. As a small and independent Federal U.S. Foreign Assistance agency that provides grant funding directly to the grant organization in Africa, there are several Foreign Assistance.gov reporting fields that are "not applicable" to USADF. These fields are:

- DAC Classification – The USADF classification systems are currently configured to support existing OMB / U.S. Government Sector Codes. The implementation of the 5 digit DAC Classification system will require significant system reconfiguration efforts and is not funded at this time;
- Implementing Bureau/Division/Office/Service – Small Agency does not apply;
- Implementing Agent's DUNS Number – USADF provides grants directly to qualified African community organizations that are not required to be registered with DUNS.