



## USFWS - Foreign Assistance Reporting Guide for FA.gov Users

### 1. Summary of Agency's Foreign Assistance Portfolio:

The U.S. Fish and Wildlife Service, International Affairs, works to conserve living resources around the world by working with people to conserve nature and regulating international wildlife trade. International Affairs is divided into three Divisions: The Division of International Conservation, The Division of Management Authority, and the Division of Scientific Authority. The Division of International Conservation implements the Wildlife Without Borders program and its signature initiatives. The Wildlife Without Borders program helps local people to value and conserve the world's most treasured wildlife and habitats through Species, Regional, and Global programs. The Division of Management Authority (DMA) and the Division of Scientific Authority (DSA) work together to implement domestic laws and international treaties that promote the long-term conservation of plant and animal species by ensuring that international trade does not threaten their survival in the wild.

Treasury Account Code	Treasury Account Title	Managing Office	Timeframe Reported	Reported	Not Yet Reported	% of Total Foreign Assistance Portfolio
14X1611	Resource Management, USFWS	USFWS, International Affairs	2016	X		36.74%
14X1652	Multinational Species Conservation Fund, USFWS	USFWS, International Affairs	2016	X		95.65%
14X8216	Contributed Funds, USFWS	USFWS, International Affairs	2016	X		100%



## 2. Data Source:

Treasury Account Code	Treasury Account Title	Source System	System Type	Transaction Type	Aid Type
14X1611	Resource Management, USFWS	FBMS	Financial/Accounting	Obligations/Disbursements	Grants/Cooperative Agreements
		Microsoft Access	Database Management	Obligations/Disbursements	Grants/Cooperative Agreements
14X1652	Multinational Species Conservation Fund, USFWS	FBMS	Financial/Accounting	Obligations/Disbursements	Grants/Cooperative Agreements
		Microsoft Access	Database Management	Obligations/Disbursements	Grants/Cooperative Agreements
14X8216	Contributed Funds, USFWS	FBMS	Financial/Accounting	Obligations/Disbursements	Grants/Cooperative Agreements
		Microsoft Access	Database Management	Obligations/Disbursements	Grants/Cooperative Agreements

## 3. Data Reporting:

The data made available on ForeignAssistance.gov is drawn from the Department of Interior Financial Business Management System (FMBS), and an internal Division of



International Conservation Microsoft Access database. It includes obligations and disbursements made against the three foreign assistance appropriations accounts beginning with new obligations made in FY 2015 through the fourth quarter of FY 2016. The data also includes actions against obligations made in prior years which occurred in FY 2010 forward.

On a quarterly basis, the International Affairs budget officer, James Mitchell, runs a transaction query to pull data from FBMS, filtering for all grant transactions data for the fiscal year and quarter being reported. This is where a majority of the data is generated. The remaining fields are populated from award information stored in the Division of International Conservation Microsoft Access database.

The budget officer then sends the data to the International Affairs primary point of contact, Forrest Miller, to populate any remaining data and conduct the final review before submission to the Foreign Assistance team.

#### **4. Data Reporting Limitations:**

At present, there are no data reporting limitations with The U.S. Fish and Wildlife Service, International Affairs or Migratory Birds office